



Estimator

Location: Brooklyn, NY

Posted: 06/27/2024

Type: Full-time, permanent

Salary: \$65,000-\$75,000 (Annual)

Overview

We are looking for an Estimator to join our team in Brooklyn, NY immediately. The position involves estimating costs and pricing of new fabrication projects alongside the marketing and fabrication teams. This position will ensure there is a healthy pipeline of work and strong margins.

Day-to-day, the person in this role will maintain correspondence with potential clients, create material takeoffs (in Rhino 3D) and generate estimates and proposals under guidance of managers. They will serve as the main point-person for requesting and sending COI's (certificates of insurance), compiling and submitting pre-qualifying application materials, and maintaining the company's trade memberships. Note that this is primarily an in-person role and opportunities for remote work are limited.

Skills You'll Need to Bring

- Bachelor's degree or higher
- 2-3 years of professional experience in fabrication, construction, architecture, or a related field
- Advanced proficiency with the following software and applications:
 - Google Workspace, specifically Drive, Docs, Slides, Sheets
 - Microsoft Excel
 - Adobe Creative Cloud Suite
 - Rhino 3D or similar CAD/CAM software
- Demonstrated attention to detail and accuracy
- Strong (clear and effective) written and spoken communication skills
- Professionalism and comfort interfacing with clients
- Excellent organization, project management, and time management skills in a fast-paced working environment
- Ability to work both independently and collaboratively on teams
- Must be eligible to work in the U.S.

We offer great benefits, reasonable working hours, and the opportunity to support creative, thoughtful projects in a shop / studio environment. Benefits include employer health (including two fully funded options), dental, vision, life, and long term disability insurance plans, four weeks of paid time off, and other perks such as subsidized CitiBike memberships and highly reduced parking passes through the Brooklyn Navy Yard. After a year of work, you are eligible to contribute to a 401(k) plan through the business, and SITU will match your contributions, dollar for dollar, up to 4% of your annual pay.

About You

We imagine that you have a broad set of interests and skills, and that you wouldn't be happy focusing on just one of them. You have a passion for making and materials but you also strive to systematize workflows whenever appropriate. You are a team player who can fluidly re-prioritize work, delegate where necessary, and know how to work independently while knowing when to ask for help. If you're a maker at heart, share our company values, and enthusiastic about materializing ideas, we want to hear from you.



About Us

SITU is an unconventional design practice. We use architecture, research and fabrication for positive creative, environmental and social impact. The company was founded in 2005, in Brooklyn, New York, by four friends studying architecture at The Cooper Union. We've shaped our practice out of the multi-disciplinary style of our education, and have grown through working with clients who value a progressive approach to problem-solving. Our process is client-specific, adaptive and driven by a diversity of deep knowledge, untethered from any stylistic or formal agenda. This allows us to work out-of-bounds, using new tools of architecture to generate unique outcomes. This keeps prototyping, research and development, and hands-on craft elemental to our creative process.

Learn More

<http://situ.nyc>

Application Instructions

Please send your application materials to work@situ.nyc with the subject line '**Estimator - Fabrication**'.

Include, as a single (1) PDF attachment:

- a cover letter telling us about yourself, what excites you about the opportunity, and what you can bring to the position
- your resume
- three (3) references from current or former supervisors
- a portfolio and / or 3 relevant work samples that will enrich our understanding of you and your experience

No phone calls, please.

SITU is committed to diversity, equity, and inclusivity in the workplace and beyond. We encourage all of our employees to bring their original, authentic, and multifaceted selves into the company. As an equal opportunity employer, we do not discriminate based on race, color, religion, national origin, age, gender, sex, ancestry, citizenship status, mental or physical disability, genetic information, sexual orientation, veteran status, or military status. We highly encourage all qualified candidates to apply.